



Measure L Citizens' Oversight Committee

1st Floor City Council Conference Room Area 'B'

Monday March 9, 2015

APPROVED MINUTES

COMMITTEE MEMBERS

L. Scott Garver, George 'Andy' Anderson,
Robert Gould, Ted Ribultan, Michael Petersen

Meeting – 5:30 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

CALL TO ORDER: Meeting was called to order at 5:32

ROLL CALL: Present: S. Garver, A. Anderson, R. Gould, T. Ribultan, M. Petersen
Absent:
Staff: Chief Strand, D. Speer
Recording Secretary: K. Harker

APPROVAL OF AGENDA Amend the Agenda to have a Number 6 Mechanics of the Presentation of the Annual Report. *Motion To Approve Agenda Was Made By Mr. Gould, Seconded by Mr. Anderson. Motion Carried By Voice Vote of 4 Aye (Garver, Anderson, Gould, Ribultan) 0 Nays, 1(Petersen) Absent, 0 Abstain*

Mr. Petersen arrived late after the approval of the agenda was approved

APPROVAL OF MINUTES *Motion to Approve Minutes of September 8, 2014 as amended by the changes listed below:* Item 1 Public Items not on the agenda, line three: There will be people there who will be helping with the **hiring process of getting jobs** (redundant). Item 2 Fiscal Year 14-15 Revenue and Expenditure Report from Gas Tax and Engineering (Public Work Department) comment of Andy Anderson: Andy Anderson felt that if he wrote a letter to the editor informing **the** about the streets (remove the first the). Item 3 Resolution #14-02 there needs to be a **zero** prior to the word absent in the approved vote. Also on February 23, 2015 Mr. Gould and Mr. Anderson asked for Mr. Garver's name to be spelled correctly and some formatting issues to be resolved. Remove the comma from behind the "E"; Remove the extra "2014" in the heading of the date; and remove the "R" in Chief Strand to the front and remove the second 2014. *Motion Was Made By Mr. Anderson Seconded by Mr. Gould; Motion Carried By Voice Vote of 3 Ayes (Garver, Anderson, Gould) 0 Nays, 0 Absent, 2 Abstain (Ribultan, Petersen).*

*Motion to Approve Minutes of **February 23, 2015** Motion Was Made By Mr. Gould Seconded by Mr. Ribultan; Motion Carried By Voice Vote of 4 Ayes(Anderson, Gould, Ribultan, Petersen) 0 Nays, 0 Absent, 1 Abstain (Garver).*

PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA

Open at 5:48

Michael Abar - sent a schedule to the committee requesting putting into the report what streets were on a list and when they were going to be repaired.

- Dennis Speer - the Engineering Department is going down the 3 year Pavement Management System (PMS). We will be doing a new PMS list. The plan is to have a new one done this year. The list might change when the streets have been resurveyed.

Closed at 5:53

DISCUSSION AND OTHER ACTION ITEMS

Fiscal Year 2013-2014 Draft Report – Final Comments

1. Update and edit of Executive Summary from Ted Ribultan

Mr. Ribultan discussed the executive summary when he and Mr. Petersen met with Ms. McQuiston to evaluate the 1 to 1 traceability of the revenue and expenditure. Mr. Ribultan feels that this has been address sufficiently.

Mr. Ribultan went over his three recommendations for the executive summary. Discussed each one with the Committee and received feedback from the committee members.

- Chair Garver – Making a recommendation (to council) of finding other funding sources to use for the Police Department instead of Measure L. The City is half way through the Measure L initiative and if this Measure doesn't pass again what happens if we lose seven to eight officers? Where does the funding come from then?
- T. Ribultan – would like to address this issue in an interim report and make recommendations at that time. He felt an interim report could happen at a six month period.

2. Update of Table 2 (Finance Department)

Mr. Petersen - he had some confusion about the carry-over from the previous years but received the information from the Finance Department today and just needs to input the numbers and this will update the table.

- T. Ribultan – concerned about the numbers of carry-over

The committee members spoke about the carry-over from the previous year and how it is calculated. The committee made the decision to remove the last column on Table 2. All of the committee agreed to remove it.

- T. Wiknich – Did the Committee create this table?
- M. Petersen – Yes the Committee create the table and the finance Department helped fill in the blanks.

3. Update CAFR Metrics

The Committee discussed the update of the metrics from the CAFR to the Executive Summary.

It was determined that there would be a statement about the Public Works Department regarding the roads that are maintained in the community. Mr. Ribultan asked Mr. Speer about how the configuration/formula for the potholes was determined. Mr. Speer and the Street Supervisor years ago came up with a formula based on the size of the hole and the amount of materials used.

Chief Strand discussed how Measure L sold the four points in the original statement of the initiative. The number one point was the Quality of Life and Safety of the Community. The Committee discussed the staffing levels that have afforded the Police Department the option to have a better Quality of Life in the community. The Chief discussed the Assembly Bills that have affected the community with early parole releases and that being able to be proactive in the community makes it safe. The Police Department could go down to one to two officers on each shift but then the officers are just writing reports and not solving the parole violations. The Chief discussed having a Code Enforcement Officer and how this has helped with the blight in our community.

The Committee discussed how you write a Quality of Life statement in one or two sentences without raising more questions. The committee made a unanimous decision that item 4.3 would be deleted (this section would possibly be address in the future interim report.

4. Update References for Executive Summary

A reference for the 1.5 million in the executive summary as a maintenance factor to the Pavement Management System (PMS) needs to show in the report. Ms. Harker indicated that the PMS is on the City Website. Mr. Petersen will get the reference from the website.

5. Convert Annual Report to a PDF document and add Appendices

At this point of the report number five doesn't apply. This will be tabled to the next meeting.

6. Mechanics of the Presentation of the Annual Report

The Committee feels that the Annual is fairly straight forward and simple enough. The Committee discussed the process of the Annual Report and PowerPoint Presentation to the City Council as it was presented last year. A final draft needs to be approved and then 10-15 slides can be prepared into a PowerPoint Presentation. Either Chair Garver or Mr. Petersen will give the Presentation to City Council. The Committee discussed the next steps and how to proceed for a special meeting of March 23, 2015 to present to the City Council of April 1, 2015.

- Mr. Petersen will proceed with Draft # 3
- Send to Karen Harker – Send to Committee Members by March 12, 2015
- Committee Members Review and send back to Karen Harker by March 16, 2015
- Karen Harker will send back to Mr. Petersen on March 16, 2015
- Mr. Petersen will return to Karen Harker by March 19, 2015 posting Meeting of March 23, 2015

COMMITTEE COMMENTS

T. Ribultan – How does the budget work? Mr. Speer explained how the budget worked and that he would be getting the City Council ready for hearings on April 1, 2015.

B. Gould – Ms Harker has offered to help with my PowerPoint Presentation when I get back from having my surgery. Hopefully I can have that ready for use by the Committee.

Chair Garver – Thanked everyone for their time and effort on the report.

STAFF COMMENTS:

Ms. Harker just reminded everyone about “replying all” so that there were no violations of the Brown Act.

FUTURE AGENDA ITEMS

- Review and Approve Final Annual Report Fiscal Year 2013-2014

NEXT MEETING:

Special Meeting

- April 13, 2015 (Dennis and I will be gone)
- May 11, 2015

ADJOURNMENT: Meeting was adjourned 7:25